

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, OCTOBER 14, 2019**

7:30 PM REGULAR BUSINESS MEETING

**CHATHAM HIGH SCHOOL - MEDIA CENTER
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

MINUTES

I. CALL TO ORDER: The meeting was called to order at 7:34 PM by Jill Critchley Weber, President.

II. OPEN PUBLIC MEETING STATEMENT: In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

III. ROLL CALL:

Present: Matthew Gilfillan, Sal Arnuk, Mary Chambers, Ann Ciccarelli, Michelle Clark, Lata Kenney, Michael Ryan and Jill Weber.

Absent: Michael Valenti

Also Present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Ms. Karen Chase, Assistant Superintendent of Curriculum and Instruction; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services; Ms. Beth Grant, Human Resources Manager; and 24 members of the public and press.

IV. PLEDGE OF ALLEGIANCE - Ms. Critchley Weber led the assembly in the Pledge of Allegiance.

V. BOARD PRESIDENT'S COMMENTS – Ms. Critchley Weber welcomed everyone, Even though there was no school today the teachers and staff were in for professional development. She thanked the students for filming and recording tonight's meeting.

VI. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

Dr. LaSusa noted that tonight will be the report on Student Wellness by Lisa Lattarulo, Alex Mandala and Christine Mahoney.

- The Staff members gave the presentation and responded to questions from the board.
- Dr. LaSusa reported on the positive impact of starting high school after 8:30 AM. The District will continue to gather information in order to change the start time at the high school.

B. BUSINESS ADMINISTRATOR'S REPORT

Construction

- CMS Auditorium – Progress is being made. The sheet rock has been installed. Both the sheet rock and ceiling have the first coat of paint. The ductwork is being installed. The steel is being installed as it is delivered. The installation of the “catwalk” is in progress. Once the duct work in the main area is completed the ceiling can be given the final coat of paint and then the lights and clouds can be installed. The seating contractor was on site on 10/9/2019 and did the final measurements so the configuration of the seats can be finalized. The seats will be manufactured based on these final measurements. Once the order for the seats is done, the seat contractor will be able to provide a schedule for the installation. At worst case scenario, based on production of the seats, the vendor estimates the seats being installed at the worst case the week of January 13, 2020. Except for the seats, all construction should be completed by the substantial completion date of December 13, 2019. Next construction meeting is 10/30.

VII. COMMITTEE REPORTS

A. Personnel: Ms. Ciccarelli reported that the committee will meet on 11/04/2019.

B. Curriculum: Ms. Clark reported that the committee met tonight. They discussed the spring music trip, testing results and CMS math.

C. Finance/Facilities: Mr. Gilfillan reported that the committee met tonight. They discussed tree issues at CMS by the Methodist Church, lacrosse helmets, the cost per student for each sport for 2018/2019 and the referendum. Information and a survey regarding the referendum will be issued soon.

D. Policy and Planning: Ms. Kenney reported that the committee will meet on 11/04/2019.

Liaisons

Chatham Borough: Ms. Critchley Weber attended the Borough meeting with the planning of the development on River Road. Mr. Gilfillan spoke about the effect that the development will have on the school district.

Chatham Township: Ms. Clark had nothing to report.

Chatham Athletic Boosters: Ms. Ciccarelli & Ms. Critchley Weber had nothing to report.

Chatham Performing Arts Boosters: Mr. Critchley Weber reported the following:

- The Marching Band recently completed their competitive season, with a first place finish at the Randolph Competition. Congratulations to the Cougar Band on another great season. You can catch the band this Saturday at the Homecoming game.
- The fall drama, *The Crucible*, is in full swing. Performances will be on November 22nd and 23rd.
- Last week, the middle school musical, *Seussical Jr.*, completed casting. There will be a parent meeting this Wednesday for all cast parents following rehearsal to discuss volunteer opportunities that help make our middle school productions such a great success! Performances will be on January 30th, 31st and February 1st.
- Follow us on Facebook under “Chatham Performing Arts” and Twitter under @arts_chatham! We will be posting updates about the goings on in the department through these accounts and look forward to seeing you online.

Chatham Education Foundation: Ms. Kenney reported that the CEF Trivia Night will be on Saturday, 11/16/2019. The location is the Fish and Games at Mountainview. The first grant cycle will end on 10/31/2019.

Chatham Recreation: Mr. Gilfillan approached the Board about starting sports earlier than 12:00 PM on Sundays at district facilities.

PTO District Cabinet: Ms. Ciccarelli had nothing to report.

VIII. MINUTES

Public Session minutes: Motion by Trustee Ms. Critchley Weber. Seconded by Ms. Ciccarelli. Roll call vote: 6-0-2.

Abstained: Mr. Gilfillan and Mr. Arnuk

Executive Session minutes: Motion by Trustee Ms. Critchley Weber. Seconded by Ms. Ciccarelli. Roll call vote: 5-0-3.

Abstained: Ms. Clark, Mr. Gilfillan and Mr. Arnuk

1. *Approval: Minutes*

RESOLVED: That the Board of Education approves the minutes from the following meeting:

- November 4, 2019 - Public and Executive Sessions

IX. PUBLIC COMMENTARY

- Stephanie Williams, CMS parent, reported a bus accident on 9/17/19. She was notified by her daughter of a bus accident at 3:00 PM. She stated that it should be policy that a district person be on the scene of the accident.
- Amy Reali, updated the Board that CEPAG has now launched its website. The literacy task force is progressing. Dr. D’Elia will be the first speaker discussing the IEP process at the 10/17/2019. SEPAG meeting.

X. ACTION ITEMS

A. PERSONNEL

Agenda items A.1 to A.18, Motion by Trustee Ms. Ciccarelli, seconded by Trustee Mr. Arnuk, Roll call vote: 8-0

1. (0142-19/20) Approval: Resignation

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date
Carroll, Logan	CHS/Paraprofessional	09/20/2019
Zhong, Hui (Vivien)	CMS/Leave Replacement Teacher	09/24/2019

2. (0143-19/20) Amendment: Contracts - 2019/2020 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the contract for the following individual for the 2019/2020 school year, pending negotiations, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Dou, Zhaoyang	Teacher of Chinese	CMS	1.00	MA30/6	\$66,433 Prorated \$14,947.45	09/24/2019	11/29/2019	0.40 FTE LRT; non-tenurable

3. (0144-19/20) Approval: Contracts - 2019/2020 School Year

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2019/2020 school year, pending negotiations, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Einhorn, Lori	Paraprofessional	CHS	N/A	N/A	\$17.47/hourly	10/08/2019	06/26/2020	
Latona, John	Auditorium Coordinator	CHS	1.00	N/A	\$38,203.49 Prorated \$30,562.79	11/04/2019	06/26/2020	

4. (0145-19/20) Approval: Contract - Leave Replacement Assignment

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following Leave Replacement assignments for the 2019/2020 school year, pending negotiations:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
Surman, Emily	Teacher of Social Studies	CHS	BA/2	\$56,353.00 Prorated \$45,082.40	11/01/2019	06/26/2019	Includes up to 3 shadow days @ \$100/day.
Salvatore Bonafede	Teacher of Music	MAS	BA/2	\$56,353.00 Prorated \$30,994.15	11/04/2019	4/15/2020	Includes up to 3 shadow days @ \$100/day.

5. (0146-19/20) Approval: Maternity Leaves of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following *Maternity Leaves of Absence*:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID#1244	02/27/2020	40	04/30/2020	04/30/2020	N/A	08/25/2020	
ID#7020	01/17/2020	40	03/18/2020	03/18/2020	N/A	08/25/2020	
ID#7036	01/17/2020	48	03/30/2020	03/30/2020	N/A	08/25/2020	
ID# 7051	12/20/2019	37	02/26/2020	02/26/2020	N/A	05/26/2020	

6. (0147-19/20) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the *Use of Accumulated Family Illness Days*, as listed below:

Employee #	Dates	Total Number of Days	Notes
ID# 7157	11/01/2019 -11/13/2019	7	To be used during the 2019/2020 school year.
ID# 1216	TBD	10	To be used as needed during the 2019/2020 school year.
ID# 5020	TBD	10	To be used as needed during the 2019/2020 school year.

7. (0148-19/20) Approval: Unpaid Absences

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2019/2020 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Minsky, Jennifer	Teacher	WAS	2	10/21/2019	10/22/2019	
Mills, Jill	Library Media Specialist	MAS	4	04/28/2020	05/01/2020	
Carroll, Logan	Paraprofessional	CHS	6	09/09/2019	09/24/2019	
Jawdekar, Kritika	Paraprofessional	CMS	6	10/10/2019	10/18/2019	
Pace, Carol	School Nurse	CHS	2	10/10/19	10/11/2019	
Loyek, Jacqueline	Teacher	SBS	5	02/24/2020	02/28/2020	

8. (0149-19/20) Amendment: Contracts - Extra Duty Stipends

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends Contracts for Extra Duty Stipends, for the 2019/2020 school year, pending negotiations, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation	Notes
Connor Henderson	Fall Intramural Supervisor	0.03	\$3,016.23	Supersedes action on 9/26/19 to amend ratio and compensation.

9. (0150-19/20) Rescind: Contracts - Extra Duty Stipends

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education rescinds the Contract for an Extra Duty Stipend, for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation
Ricciardi, Anthony	Mock Trial	0.3	\$3,016.23
Fallon, Kristen	National Honors Society	0.125	\$1,256.76

10. (0151-19/20) Approval: Contracts - Extra Duty Stipends

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Contracts for Extra Duty Stipends, for the 2019/2020 school year, pending negotiations, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation
Maryann Massumi	ASP Manager	0.05	\$502.68
Agree, Adam	Mock Trial	0.30	\$3,016.23
Green, Julie	National Honors Society	0.125	\$1,256.76

11. (0152-19/20) Approval: Extra Class - Certificated Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves an *Extra Class* for Certificated Staff, for the 2019/2020 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Mallory Lynn/ Teacher of Math	CHS	1st Semester	N/A	\$2,000	1/3 of half year stipend
Christina Lesnewich /Teacher of English	CHS	09/25/2019	11/01/2019	\$1,500	
Christina McCable/Teacher of English	CHS	09/25/2019	11/01/2019	\$1,500	
Nicholas Agelis/Teacher of English	CHS	09/25/2019	11/01/2019	\$1,500	
Anthony Ricciardi, Teacher of English	CHS	09/25/2019	11/01/2019	\$1,500	
Kristen Fallon/Teacher of English	CHS	09/25/2019	11/01/2019	\$1,500	
Yanfei Li-McGurran/Teacher of Chinese	CHS	09/24/2019	12/01/2019	\$5,520	7 period schedule

12. (0153-19/20) Approval: Winter Coaching Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for *Winter Coaches*, for the 2019/2020 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name	Season	Sport	Assignment	Ratio	Salary
Patrick Barry	Winter 2019	Boys' Indoor Track	Head Coach	0.75	\$7,540.58
Nicholas DeSantis	Winter 2019	Boys' Indoor Track	Assistant Coach	0.6	\$6,032.46
TBA	Winter 2019	Girls' Indoor Track	Head Coach	0.75	\$7,540.58
Jason Mariano	Winter 2019	Girls' Indoor Track	Assistant Coach	0.6	\$6,032.46
Todd Ervin	Winter 2019	Boys' Basketball	Head Coach	0.85	\$8,545.99
David Shellenhammer	Winter 2019	Boys' Basketball	Assistant Coach	0.6	\$6,032.46
Nick Agelis	Winter 2019	Boys' Basketball	Assistant Coach	0.6	\$6,032.46
Sal Specht	Winter 2019	Boys' Basketball	Volunteer	N/A	N/A
Evan Picariello	Winter 2019	Boys' Basketball	Volunteer	N/A	N/A
Joseph Gaba	Winter 2019	Girls' Basketball	Head Coach	0.85	\$8,545.99
Lindsay Atchison	Winter 2019	Girls' Basketball	Assistant Coach	0.6	\$6,032.46
Christopher Mazurkiewicz	Winter 2019	Girls' Basketball	Assistant Coach	0.6	\$6,032.46
TBA	Winter 2019	Wrestling	Head Coach	0.85	\$8,545.99
TBA	Winter 2019	Wrestling	Assistant Coach	0.6	\$6,032.46
Craig Swartz	Winter 2019	Bowling	Head Coach	0.65	\$6,535.17
Brendon Herr	Winter 2019	Ice Hockey	Head Coach	0.85	\$8,545.99
Robert Ritchie	Winter 2019	Ice Hockey	Assistant Coach	0.6	\$6,032.46
Nicole Arnold	Winter 2019	Ice Hockey	Assistant Coach	0.6	\$6,032.46
Frank DiGiacomo	Winter 2019	Swimming	Head Coach	0.85	\$8,545.99
Kelly Abner	Winter 2019	Swimming	Assistant Coach	0.6	\$6,032.46
Sally Moreno	Winter 2019	Swimming	Assistant Coach	0.6	\$6,032.46
Jerry Duffey	Winter 2019	Fencing	Head Coach	0.75	\$7,540.58

TBA		Winter 2019	Fencing	Assistant Coach	0.6	\$6,032.46
TBA		Winter 2019	Fencing	Volunteer	N/A	N/A
TBA		Winter 2019	Fencing	Volunteer	N/A	N/A
Lynn Ivans		Winter 2019	Paddle	Volunteer	N/A	N/A
Celeste Chin		Winter 2019	Paddle	Volunteer	N/A	N/A
Cathy Reddington		Winter 2019	Paddle	Volunteer	N/A	N/A
Rob Schenone		Winter 2019	Paddle	Volunteer	N/A	N/A
Paul Ivans		Winter 2019	Paddle	Volunteer	N/A	N/A
TBA		Winter 2019	Intramurals	N/A	0.3	\$3,016.23
TBA		Winter 2019	Weight Room Supervisor	N/A	0.3	\$3,016.23
Casano-Boris, Cathy		Winter 2019	Open Gym Supervisor	Volunteer	N/A	N/A
Frohnapfel, Jodi		Winter 2019	Open Gym Supervisor	Volunteer	N/A	N/A

**denotes district employee*

13. (0154-19/20) Approval: Athletic Events Support

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves staff members to provide support at athletic contests at the rates listed below:

Job	Compensation
Site Administrator/Football	\$100
Site Administrator/away games	\$75
Site Administrator/home games	\$50
Announcer	\$60
Clock Operator	\$50
Ticket Takers	\$45

14. (0155-19/20) Approval: District Substitutes

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves substitutes for the 2019/2020 school year. (Attachment # A-14)

15. (0156-19/20) Approval: Maintenance Support

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following *Maintenance Support* at an hourly rate of \$11.25, on an as needed basis for the 2019/2020 school year:

Alec (AJ) Napa	William Merrell
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16. (0157-19/20) Approval: Additional After School Enrichment Hours

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves all staff members to provide extra hours for before and/or after school activities, per the students' IEPs, at their hourly contracted rate, pending negotiations, for the 2019/2020 school year.

17. (0158-19/20) Approval: Supplemental Instruction - Annemarie Steigerwald

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Annemarie Steigerwald to provide supplemental instruction to special education student #5627271586 during the 2019/2020 school year as per the IEPs at a rate \$60.00 per hour not to exceed \$2,160.00.

18. (0159-19/20) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now

THEREFORE, BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
Oct	4*	2019	Michelle	Busanic	Basic Skills Teacher	IDA	34th Annual Conference	Somerset, NJ	\$255
Oct	4*	2019	Jennifer	Lehotay-Taylor	Special Education Teacher	IDA	34th Annual Conference	Somerset, NJ	\$255
Oct	4*	2019	Paul	Cress	Head Custodian	Rutgers	Basic Microsoft Office	New Brunswick, NJ	\$275
Oct	17	2019	Heather	Rocco	Supervisor of English language arts	NJPSA	Fall Conference	Long Branch, NJ	\$160
Oct	21	2019	Steve	Maher	Supervisor of Social Studies	NJCSS	Annual Fall Conference	New Brunswick, NJ	\$130
Oct	21-24	2019	Michael	LaSusa	Superintendent	NJ School Boards	Annual Convention	Atlantic City, NJ	\$587
Oct	21-24	2019	John	Abdelmalak	Director of Technology	NJ School Boards	Annual Convention	Atlantic City, NJ	\$811
Oct	21-24	2019	Beth	Grant	Human Resources Manager	NJ School Boards	Annual Convention	Atlantic City, NJ	\$811
Oct	22-23	2019	Karen	Chase	Assistant Superintendent	NJ School Boards	Annual Convention	Atlantic City, NJ	\$587
Oct	21-24	2019	Jill	Weber	BOE President	NJ School Boards	Annual Convention	Atlantic City, NJ	\$811
Oct	21-24	2019	Mike	Ryan	BOE Member	NJ School Boards	Annual Convention	Atlantic City, NJ	\$811
Oct	21-24	2019	Lata	Kenney	BOE Member	NJ School Boards	Annual Convention	Atlantic City, NJ	\$587
Oct	21-24	2019	Ann	Ciccarelli	BOE Member	NJ School Boards	Annual Convention	Atlantic City, NJ	\$587
Oct	22	2019	Laura	Noonan	3rd Grade Teacher	NJSC	Annual Convention	Princeton, NJ	\$220

Oct	22	2019	Holly	Izsa	3rd Grade Teacher	NJSC	Annual Convention	Princeton, NJ	\$220
Nov	2	2019	Sidney	Leon	Head Custodian	Rutgers	Workplace Communication	Mays Landing, NJ	\$180
Nov	22-26	2019	Heather	Rocco	Supervisor ELA	NCTE/CEL	Annual Convention	Baltimore, MD	\$1100
Dec	9 & 10	2019	Jill	Mills	Library/Media Specialist	NJASL	Annual Conference	East Brunswick, NJ	\$220
Dec	10	2019	Lisa	Kool-Behr	Counselor	Good Grief	Understanding Grief & Loss	Princeton, NJ	\$140
Dec	11	2019	Kathryn	Franz	ELA Teacher	Rutgers	Unstoppable Writing Teacher Workshop	Piscataway, NJ	\$185
Feb	24-25	2020	Kim	Vogt-Hurley	Behavior Analyst	ABAI	Autism Conference	Miami, FL	\$359
March	11-14	2020	Danielle	Dagounis	Supervisor Design & Technology	ITEEA	National Conference	Baltimore, MD	\$920
March	13-17	2020	Jill	Gihorski	Principal	ASCD	Empower 2020	Los Angeles, CA	\$1,500
March	13-17	2020	Peter	Trebour	Asst Principal	ASCD	Empower 2020	Los Angeles, CA	\$1625
April	23	2020	Renee	Marshall	French Teacher	FLENJ	Engaging and Meeting the Needs of all WL Learners	Monroe Township, NJ	\$200

**denotes post approval*

B. FINANCE/FACILITIES

Agenda items B.1 to B.15 and B.17 to B.19, Motion by Trustee Mr. Gilfillan, seconded by Trustee: Mr. Ryan, Roll call vote: 8-0

Agenda items B.16, Motion by Trustee Mr. Gilfillan, seconded by Trustee: Mr. Ryan, Roll call vote: 7-0-1, Mr. Ryan abstained.

Mr. Gilfillan thanked the WAS PTO for their generous donations.

1. (0137-19/20) Approval: Payments - Bills List & Payroll

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (*Attachment B.1*)

Description	Totals
Bills List - September 9 to October 14, 2019	\$2,810,080.90
July 2019 Payroll	\$856,978.82
August 2019 Payroll	\$830,739.52
September 2019 Payroll	\$4,036,010.26
TOTAL:	\$8,533,809.50

2. (0138-19/20) Approval: Preliminary Transfers - August 2019
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of August 2019 Transfers within the 2019/2020 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Attachment B.2)

3. (0139-19/20) Approval: Preliminary Monthly Report of County Transfers - August 2019
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Monthly Report of County Transfers for August 2019. (Attachment B.3)

4. (0140-19/20) Approval: Preliminary Report of the Board Secretary - August 2019
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Secretary for August 2019. (Attachment B.4)

5. (0141-19/20) Approval: Preliminary Report of the Board Treasurer - August 2019
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Treasurer for August 2019. (Attachment B.5)

6. (0142-19/20) Approval: Preliminary Finance Certification - August 2019
RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for July 2019 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. (0143-19/20) Approval: Comprehensive Maintenance Plan and M-1
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the School District of the Chathams Comprehensive Maintenance Plan and Form M-1 for fiscal years 2019/2020 and 20209/2021. (Reports are on file in the Business Office.)

8. (0144-19/20) Approval: Omni-Med Drug and Alcohol Screening
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Omni-Med for CHS drug screen and assessment.

9. (0145-19-20) Acceptance: Donation WAS PTO
RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Washington Avenue School Principal, the Board of Education accepts the following items which will be used in the courtyard from the WAS PTO:

Item	Value
2 Neverkink Heavy Duty Water Hoses	\$53.25
6 Lifetime Patio Benches	\$1,291.93
2 Suncast Mobile Hideaway Hose Reels	\$149.21
Total	\$1,454.39

10. (0146-19/20) *Acceptance: Donation WAS PTO*
RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Washington Avenue School Principal, the Board of Education accepts a donation from the Washington Avenue PTO in the amount of \$1,426.80 to be used to purchase seven (7) really Good Buddy Rugs to be used by the first graders.
11. (0147-19/20) *Acceptance: Donation to CHS*
RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts a donation in the amount of \$1,000.00 from The Arconic Foundation. This donation will help provide funding to support the FTC robotics program. This donation will help with purchasing team uniforms, materials, spare parts, or competition costs.
12. (0148-19/20) *Acceptance: **Additional** Funds for Nonpublic Auxiliary and Handicapped Aid (Chapter 192/193)*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the acceptance of additional funds from the New Jersey Department of Education for the Nonpublic Auxiliary and Handicapped Services Aid (Chapter 192/193) for the 2019/2020 school year as follows:
- *Chapter 193 - Initial Exam & Class* \$10,397.00
 - *Chapter 193 - Corrective Speech* \$ 2,734.00
 - *Chapter 193 - Supplementary Instruction* \$ 4,857.00
13. (0149-19/20) *Approval: MUJC Swimming Pool Use Agreement*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a contract with the Morris-Union Jointure Commission allowing for swim team practices and competitions in their facility located in the DLC Warren School for a fee of \$5,904.00 for swimming pool use and \$4,795.00 for lifeguard services plus out of pocket costs incurred by the MUJC on account of the facilities use as outlined in the agreement on file in the Business Office for the 2019/2020 school year; and
BE IT FURTHER RESOLVED: That the Board of Education will indemnify the Morris-Union Jointure Commission for \$5,000,000.00 for personal injury and bodily injury and \$1,000,000.00 property damage, each occurrence.
14. (0150-19/20) *Acceptance: Donation to The Chatham Performing Arts*
RESOLVED: Upon the recommendation of the Superintendent, and as approved by James Lawrence, Supervisor of Performing Arts and Special Programs, the Board of Education accepts a donation from Mr. Joseph LaVela of a Leshner Bassoon, valued at \$1,200.00. This Bassoon will be utilized by the Chatham Performing Arts Program.
15. (0151-19/20) *Approval: Submission of Amended 2019/2020 IDEA Grant Application*
RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the submission of the Amended 2019/2020 IDEA Grant Application for the following amounts for special education programs:

- IDEA Basic \$828,018.00
- IDEA Preschool \$ 49,404.00

The IDEA Basic amount includes \$105,589.00 of Non-Public Funds. The district's spending amount for IDEA Basic is \$722,429.00.

16. (0152-19/20) Approval: *ESY Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the reimbursement for extended school year services to the parents of special education student #9335487600 in the amount of \$384.00.

17. (0153-19/20) Approval: *Occupational Therapy Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Sensory Garden Occupational Therapy to provide services to special education students for 2.5 hours/week not to exceed \$9,000.00 for the 2019/2020 school year.

18. (0154-19/20) Approval: *Nursing Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Bayada Home Health Care, Inc. to provide nursing services during the month of October for out of district special education student #8730702700 not to exceed the amount of \$11,340.00.

19. (0155-19/20) Approval: *ESY Services*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the reimbursement for extended school year services to the parents of special education student #4272961703 in the amount of \$447.00.

C. CURRICULUM

Agenda items C.1 to C.2, Motion by Trustee Ms. Clark, seconded by Trustee Mr. Arnuk,
Roll call vote: 8-0

1. (097-19/20) Acceptance: *Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from September 16, 2019 through October 11, 2019.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of September 16, 2019 through October 11, 2019 pursuant to N.J.S.A. 18A:37-1 et seq.

2. (098-19/20) Affirmation: *Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's September 16, 2019 Meeting, which encompasses all HIB findings from August 26, 2019 through September 13, 2019.

D. POLICY

Agenda item D.1, Motion by Trustee Ms. Kenney, seconded by Trustee Ms. Clark,
Roll call vote: 8-0

1. (004-19/20) Approval: 2nd Reading and Adoption of Policies / Regulations

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the first reading of the Policies / Regulations as listed below:

(Attachment D.1)

- Policy 3159 - Teaching Staff Member/School District Reporting Responsibilities
- Policy 4219 - Commercial Driver's License Controlled Substance and Alcohol Use Testing
- Policy 8670 - Transportation of Special Needs Students
- Policy / Regulation 6112 - Reimbursement of Federal and Other Grant Expenditures
- Policy / Regulation 7440 - School District Security
- Policy / Regulation 8630 - Bus Driver/Bus Aide Responsibility

XI. BOARD BUSINESS

- Ms. Critchley Weber spoke about the 3 board goals for the 2019/2020 school year. Board agreed and approved the goals for the 2019/2020 school year.

Roll Call Vote: 8-0 to adopt the goals.

Discussion of Board Goals for the 2019/2020 school year:

Goal # 1

To continue a district-level commitment to the social and emotional well-being of students, with special focus on:

- Examining the transition points for students in the school system (Grade 5 to Grade 6, Grade 8 to Grade 9, and post-secondary), and making improvements to the student experience at those points.
- Considering alterations to the start-time of Chatham High School.
- Addressing trends and key findings from the health and wellness survey administered to students in Grades 6 -12 in coordination with the Chatham-Madison Coalition.

Goal # 2

To continue to employ sound financial management practices to the operation of the school district, with a special focus on:

- Establishing a new collective bargaining agreement with the teaching staff that provides a fair and competitive salary and benefits package while ensuring fiscal sustainability within state and local statutory constraints.
- Prioritizing the district's capital improvement needs and recommending a course of action, including a possible bond proposal in the current low-interest rate environment, for their accomplishment.
- Investigating potential alternative sources of revenue, such as student tuition fees and facilities use fees, to help supplement and/or reduce the tax levy.

Goal # 3

To continue to invest in the safety and security of all district students, with a special focus on:

- Increasing the degree of police presence in the schools through the deployment of Class III Special Law Enforcement officers in both Chatham Borough and Chatham Township.
 - Improving the security infrastructure in place at the main entrances of all school facilities.
 - Purchasing cyber and network protection tools to mitigate against malware, ransomware, hacking, and other cyber-attacks.
-
- Ms. Critchley Weber reported that a CHS student has approached her about creating a non-voting position on the board. This is being discussed with the counselors and administration and needs to be continued year after year. The Board was in favor of this idea.
 - Ms. Chambers announced that tonight will most likely be her last board meeting and is resigning from the Board due to relocating out of Chatham. The Board will continue to work on all the pressing issues. She thanked the Board Members for working with her on the Board.
 - Ms. Weber thanked Ms. Chambers for her efforts and challenging the Board.
 - Mr. Ryan reported that the Chatham Football Club has a wonderful program for the age group of 10 and under students. There are currently 33 kids that are having fun and are being well coached.

XII. PUBLIC COMMENTARY

- Dr. Crest: On behalf of SEPAG thanked Ms. Chambers for her efforts. He asked about goal #1, if transitions from 3rd to 4th grade be considered. Also, if a representative of the receiving school be at the transition meetings.
- Bill Heap: In the 9/26/2019 Wall Street Journal there was an article focusing on the younger students and logistics on changing school start times. He doesn't understand how the parents do not understand the negative aspects of social media. He thanked Ms. Chambers for her service on the board and wishes her the very best.
- Ed Barmakin asked how the board seat will be filled.

XIII. EXECUTIVE SESSION

At 9:41 PM moved Ms. Critchley Weber and seconded by Mr. Gilfillan

Abstained: Mr. Gilfillan, Mr. Arnuk and Ms. Clark

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

1. a matter rendered confidential by federal or state law;
2. a matter in which release of information would impair the right to receive government funds;
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy;
4. a collective bargaining agreement and/or negotiations related to it;
5. a matter involving the purchase, lease, or acquisition of real property with public funds;
6. protection of public safety and property and/or investigations of possible violations or violations of law;

7. pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
8. specific prospective or current employees unless all who could be adversely affected request an open session;
9. deliberation after a public hearing that could result in a civil penalty or other loss; and be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XIV. PUBLIC SESSION

At 9:41 PM moved by Ms. Critchley Weber and seconded by Mr. Gilfillan

The Board reconvened in Public Session at 10:09 PM

XV. ADJOURNMENT

Moved by Ms. Critchley Weber, and seconded by Mr. Gilfillan and approved by unanimous voice vote, the meeting adjourned at 10:13 PM.

Minutes recorded by:

Peter Daquila
Business Administrator/Board Secretary